

# St. SIMON'S, SOUTHSEA

**Post Applied for.....**

Name

Address

E-Mail

Phone:

Date of birth

## **1. Education, Training and professional qualifications**

Please give details of secondary, further/higher education and of your qualifications

<b>From</b>	<b>To</b>	<b>Qualification and/or experience</b>

## **2. Employment history**

Please give details of your employment and the responsibilities which you had

<b>From</b>	<b>To</b>	<b>Description of the job</b>

**3. Church work and other voluntary experience**

Please give details of your experience and responsibilities

**4. Other Interests**

## 5. Personal Statement

Please tell us why you have applied for this position, what you would hope to achieve and how you would set about achieving those ends.

It would be helpful to give any additional evidence/examples of the things you have already done in relation to the job specification/person specification. (max. 1000 words)

## References

Please give the names and contact details of two people who are willing to provide a reference for you.

Signed.....

Date.....

**Please complete and return, together with a C.V. to St Simon's Parish Office, Waverley Road, Southsea, PO5 2PW marked "administrator post".**

**The closing date for applications is 23rd March and interviews will take place on the 2nd April.**